

Government of West Bengal
Office of the District Magistrate, Uttar Dinajpur.
(Minority Affairs & Madrasah Education)

Dated 13/04/2022

Memo No. 321 /MA & ME

From : The District Officer,
Minority Affairs, Uttar Dinajpur.

To : The President / Secretary,
Panjipara Welfare Society,
At. & P.O. Panjipara, P.S. Goalpokher,
Dist. Uttar Dinajpur.

Sub: Offer Letter for providing 12 (Twelve) nos. of teaching staff on purely contractual basis for the period of 1(one) year for Uttar Dinajpur Govt. Model Madrasah (English Medium) at Panjipar, Islampur.

Ref.: Notice for selection of NGO/SHG vide No.152/MA&ME Date:28/02/2022.

In reference to the above, you are selected for providing 12 (Twelve) nos. of teaching staff on purely contractual basis for the period of 1(one) year for Uttar Dinajpur Govt. Model Madrasah (English Medium) at Panjipar, Islampur subject to strictly observance of the following terms & conditions:

1. An agreement between selected NGO/SHG and Government should be made on Non-Judicial Stamp Paper of Rs.100/- within 15 days from the date of receipt of Offer Letter for providing 12 (Twelve) nos. of Teaching Staff on purely contractual basis for the period of 1 (One) year of Uttar Dinajpur Govt. Model Madrasah (Eng. Med.) at Panjipara otherwise the Offer Letter would be treated invalid.
2. The agreement with the selected NGO/SHG should be valid for a period of one year which may be renewed on the basis of performance. However, the authority reserves the right to cancel the agreement at any time without assigning any reason whatsoever.
3. The selected NGO/SHG would be given a fixed remuneration @ Rs.10,000/- per month against each Guest Teacher. The payment would be made by monthly or quarterly or half yearly or annually on the basis of availability of fund.
4. At least 3 (Three) candidates (Guest Teacher) against per vacant post (Subject wise) shall have to be placed before the Ad-hoc Committee at the time of screening test of the Guest Teachers. The date, time & venue of screening test would be informed to the selected NGO/SHG in due course.
5. Capability of speaking in English language is compulsory by the candidates (Guest Teacher).
6. Priority would be given to candidates (Guest Teacher) having convent/English medium educational background.
7. Quality of Guest Teachers should not be compromised in any way.
8. Preference would be given to local candidates (Guest Teacher).
9. The Selected NGO/SHG should be invariably financially sound.
10. Time to time instruction of the district authority to the Selected NGO/SHG is binding.
11. Minimum Educational Qualification of guest teachers should be maintained as follows:

For Class	Minimum Educational Qualification
Class-I to Class-IX onwards	Graduate with D.El.Ed. and B.Ed. as applicable

Details of Subject wise vacancy of guest teacher would be filled up through selected NGO/SHG.

Sl. No.	Name of the post	Subject	Nos. of the post
1	Guest Teacher	Arabic	02 (Two)
2	Guest Teacher	English	02 (Two)
3	Guest Teacher	Science	02 (Two)
4	Guest Teacher	Math	02 (Two)
5	Guest Teacher	Bengali	01 (One)
6	Guest Teacher	Geography	01 (One)
7	Guest Teacher	History	02 (Two)
		Total	12 (Twelve)